



Republic of the Philippines

Department of Agriculture

Fertilizer and Pesticide Authority

FPA Bldg. BAI Compound, Visayas Ave. Diliman, Quezon City P.O. Box 2582, Q.C.

Tel. Nos. 8920-8573, 8441-1601, 8922-3368

E-mail add: fpacentral77@gmail.com | Website: <http://fpa.da.gov.ph>

April 26, 2022

SPECIAL ORDER NO. 53

Series of 2022

SUBJECT : DESIGNATING MS. JEROLET C. SAHAGUN AS SPECIAL DISBURSING OFFICER TO HANDLE CASH ADVANCE OF PHP 30,000.00

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In the interest of service, **Ms. Jerolet C. Sahagun**, Chief of the Laboratory Services Division (LSD) is designated as Special Disbursing Officer (SDO) to handle cash advance of **thirty thousand pesos (PhP 30,000.00)**. The said cash advance will be used for purchasing of snacks during the conduct of FPA Sportsfest on May 25-27, 2022.

As such, Ms. Sahagun shall liquidate her cash advance as soon as the above-mentioned activity has been completed, otherwise salaries and/or any amount due her shall be withheld.

The designation of Ms. Sahagun as SDO, is subject to the usual government accounting and auditing rules and regulations.

For compliance.

  
**WILFREDO C. ROLDAN**  
Executive Director



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